Document for completion by the contracting authority to be submitted as **ANNEX to the tender dossier**

**WORKS CONTRACT NOTICE**

**Quality for Access for all Pilot Restorations**

**Berat, Albania**

1. **Reference**

Interreg IPA II CBC PROGRAMME, Greece - Albania 2014-2020/ “**Accessible Tourism**” / Prot no. 6272, **Order No. 29, date 09.12.2021**

1. **Procedure**

Simplified

1. **Programme title**

Interreg IPA II CBC PROGRAMME, Greece - Albania 2014-2020

1. **Financing**

The project is co-financed by the European Union, in accordance with the rules of Interreg IPA II CBC PROGRAMME, Greece - Albania 2014-2020 programme.

1. **Contracting authority**

Municipality of Berat, Albania   
Bulevardi Republika

**CONTRACT SPECIFICATIONS**

1. **Nature of contract**

**Lump-sum**

1. **Description of the contract**

Our envisioned “*Quality of Access for All Pilot Restorations*” aims to address various accessibility problems that currently exist in the castle of Berat, in order to facilitate comfortable and free of barriers movement for older persons and persons with disability visiting Berat. Particular focus is placed on improving the ease of access and the provision of accessible sources of information and guidance in the castle of Berat, the most remarkable heritage sites in area, for promoting the development of Accessible *Tourism for All* in Berat.

To this end, we consider various light accessibility rehabilitation interventions, focusing on the Berat Castle and on accessibility improvement, such as follows (indicatively):

* The construction and installation of a ramp on the South-western tower of the Castle;
* The construction and installation of a stage and seats on the South-eastern part of the castle
* The construction and installation of ramps along two selected itineraries
* The construction and installation of handrails along the selected itineraries
* The construction and installation of information and orientation signs
* The construction of parking lots for people with disabilities

1. **Provisional commencement date of the contract**

28.01.2022

1. **Period of implementation of tasks**

60 days from contract signature

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation is open to all natural persons who are nationals of and legal persons participating either individually or in a grouping (consortium) of tenderers] which are effectively established in a Member State of the European Union or in a eligible country or territory as defined under the Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable Instrument under which the contract is financed (see also heading 17 below). Participation is also open to international organizations. All goods purchased under the contract must originate from an eligible source country as defined above. However, the goods to be purchased may originate from any country, whenever the total price of the estimated quantity of those goods, as reflected in a separate item of the breakdown of the lump-sum price (Volume 4.2.3) is below EUR 100 000.

1. **Subcontracting**

**Subcontracting is allowed.** Subcontracting is allowed up to 30 % of the total value of this Contract excluding contingencies.

1. **Grounds for exclusion**

Natural persons, companies or undertakings falling into a situation set out in Section 2.6.10.1.1. (‘exclusion from participation in procurement procedures’) and Section 2.6.10.1.2. (‘rejection from a given procedure’) of the practical guide, are not entitled to participate in this tender procedure or be awarded a contract. Should they do so, their tender will be considered unsuitable or irregular respectively. Tenderers must provide declarations to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide. The declarations must cover all the members of a joint venture/consortium. Tenderers guilty of making false declarations may also incur financial penalties up to 10% of the value of the contract and exclusion in accordance with the Financial Regulation in force.

Those exclusion situations apply to all members of a joint venture/consortium, all subcontractors and all suppliers to tenderers, as well as to all entities upon whose capacity the tenderer relies for the selection criteria.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

Tenderers may submit only one tender. Tenders for parts of the works will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

### In order to be eligible for the award of the contract, tenderers must provide evidence that they meet the selection criteria. If a tender is submitted by a consortium, unless specified, the selection criteria will be applied to the consortium as a whole.

The selection criteria for each tenderer are as follows:

1. The tenderer should have the following professional licences according to the respective categories:

NP-1-B; NP-2-B, NS-4-B

1. The economic operator should have employed with a valid work contract for the duration of the contract, the following professionals:

1 (one) Civil engineer

1 (one) Topoggraph

1 (One) Architect

The civil engineer or the architcet should have a professional licence according to the model issued by the National Restoration Council in the Ministy of Culture, more specifically: Category C) Restoration works in the monuments of architecture for construction companies in the restoration of monuments of architectural heritage

1. The economic operator should have qualified workers with the appropriate certificates as following:

Two (2) Construction drivers

1. The tenderer should have:

ISO 9001: 2008 on “Quality Management Systems”

OHSAS 18001:2007 on “Health and work safety”

The certifications should be in Albanian or translated and noterised

1. In case of Joint venture, the ISO certificates should be in compliance with the percentage of the agreement of collaboration.
2. Proof on the following technical tools and equipment availalble to the tenderer or which could be made available to the tenderer for the execution of the contract

* Self-unloading transport vehicle with a capacity of 12 tons - 2 (two)
* Concrete mixer - 1 (one)
* Auto crane - 1 (one)
* Water deposit - 1 (one)

***14.a Economic and financial capacity of candidate:***

**-** the average annual turnover of the tenderer in the past 3 years must be at least EUR 50.000.

***14.b Technical and professional capacity of candidate:***

**-** it must have completed at least 1 project of the same nature/amount/complexity as the works **concerned** by the tender and implemented during the following period: 2016-2021. The contracting authority reserves the right to ask for copies of certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.

Capacity-providing entities:

An economic operator may, where appropriate and for a particular contract, rely on the capacity of other entities, regardless of the legal nature of the links which it has with them. If the tenderer relies on other entities, it must prove to the contracting authority that it will have at its disposal the resources necessary to perform the contract by producing a commitment on the part of those entities to place resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the tender should include a separate document providing data on this third entity for the relevant selection criterion. Proof of capacity must be provided at the request of the contracting authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the works for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

Financial data to be provided by the tenderer in relation to the selection criteria must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of July, 2021, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

1. **Award criteria**

The sole award criterion will be the price: the most economically advantageous tender is the technically compliant tender with the lowest price.

**TENDERING**

1. **Ethics clauses**

**The tenderers are subject to the ethics clauses, detailed in Section 2.5.6. of the practical guide.**

1. **Legal basis[[1]](#footnote-1)**

Regulation or other instrument under which this contract is to be financed - See Annex A2 of the practical guide.

1. **Appeals**

Tenderers believing that they have been harmed by an error or irregularity during the award process may file a complaint. See further Section 2.12. of the practical guide.

1. **Early detection and exclusion system**

The tenderers and, if they are legal entities, persons who have powers of representation, decision-making or control over them, are informed that, should they be in one of the situations of early detection or exclusion, their personal details (name, given name if natural person, address, legal form and name and given name of the persons with powers of representation, decision-making or control, if legal person) may be registered in the early detection and exclusion system (EDES) and communicated to the persons and entities concerned in relation to the award or the execution of a procurement contract.

1. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-1)