**WORKS CONTRACT NOTICE**

**“Infrastructure works for the rehabilitation of the Firefighting Station of Berat.”, in the frame of the Project FirePREP**

**Berat, Albania**

1. **Reference**

INTERREG IPA CBC, Greece - Albania, 2014–2020 / “FirePREP”/ Prot No. 4519, Order No. 47, date 22.09.2020

1. **Procedure**

**Simplified Tender Procedure**

1. **Programme title**

INTERREG IPA CBC, Greece - Albania, 2014–2020/Project “Improved Forest FIRE PREParedness in Greece and Albania “

1. **Financing**

The project is financed by the European Union.

1. **Contracting authority**

MUNICIPALITY OF BERAT

**CONTRACT SPECIFICATIONS**

1. **Nature of contract**

**Lump-sum Contract**

1. **Description of the contract**

The situation with the fire station, firefighters’ equipment and vehicles makes it impossible to cope with such risks. The action aims to boost the Albania’s capacity to deal with forest fires. The training activities will be designed as prevention and preparedness exercises to help boost the capacities of the civil emergency.

The Project consist in re-construction of the existing fire-fighting stations including civil, mechanical and electrical works. It also impacts the external areas of the fire-fighting Station with green area and boundaries to protect the existing equipment.

At the same time, the organization and implementation of this program with the participation of Greek and Albanian firefighters will enable the exchange of know-how and good practices. It will also contribute to the smooth and effective co-operation of the two countries' fire services in forest fires occurring on the Greek-Albanian border.

1. **Provisional commencement date of the contract**

December 2020

1. **Period of implementation of tasks**

6 months

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation in this tender procedure is open only to the invited tenderers, who have replied to our call for Expression of Interest.

The call for expression of interest for the participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

1. **Subcontracting**

**Subcontracting is allowed.**

Subcontractors, suppliers and entities upon whose capacity the tenderer relies for the selection criteria, must be eligible in respect of the rules on nationality and origin for the financing programme detailed in Section 10 above.

1. **Grounds for exclusion**

Natural persons, companies or undertakings falling into a situation set out in Section 2.6.10.1.1. (‘exclusion from participation in procurement procedures’) and Section 2.6.10.1.2. (‘rejection from a given procedure’) of the practical guide, are not entitled to participate in this tender procedure or be awarded a contract. Should they do so, their tender will be considered unsuitable or irregular respectively. Tenderers must provide declarations to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide. The declarations must cover all the members of a joint venture/consortium. Tenderers guilty of making false declarations may also incur financial penalties up to 10% of the value of the contract and exclusion in accordance with the Financial Regulation in force.

Those exclusion situations apply to all members of a joint venture/consortium, all subcontractors and all suppliers to tenderers, as well as to all entities upon whose capacity the tenderer relies for the selection criteria.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

Tenderers may submit only one tender. Tenders for parts of the works will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

### In order to be eligible for the award of the contract, tenderers must provide evidence that they meet the selection criteria. If a tender is submitted by a consortium, unless specified, the selection criteria will be applied to the consortium as a whole.

The Contracting Authority in order that the selection criteria should be clear and non-discriminatory and may not go beyond the scope of the contract, has requested the following documentation, which has to be referred to a period for financial capacity and capabilities not beyond the last 3 years for which accounts have been closed:

(a) information on the educational and professional qualifications, skills, experience and expertise of the persons responsible for performance; (Main Site Manager Curriculum Vitae). In case the qualification skills of the Main Site manager are not equal or higher to the type **/**amount **/**complexity of our project the company will be excluded.

(b) a list of the works carried out in the last three years, accompanied by certificates of satisfactory execution for the works. (By showing Final Acceptance Certificate, if the Building was constructed for a Governmental Entity or Showing Commissioning and Testing Certificates of the Constructed Registered Building (Kolaudim Ndertese)). However, where necessary in order to ensure an adequate level of competition, the contracting authority may indicate that evidence of relevant works delivered or performed more than three years before will be taken into account.

(c) a statement of the average annual manpower and the number of managerial staff of the economic operator for the last three years;

(d) a certificate that shows the companies have paid all taxes and Social Security Contributions from the Regional Directorate Tax Office;

(e) a professional license awarded by the government to execute construction works is a must.

***14.a Economic and financial capacity of candidate:***

**-** the average annual turnover of the tenderer in the past 3 years must be at least 100.000 Euros per year

***14.b Technical and professional capacity of candidate:***

**-** The tenderermust have completed at least one projects of the same amount of (lump sum budget) as the works concerned by the tender and implemented during the following period of three years:

The contracting authority reserves the right to ask for copies of certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

Financial data to be provided by the tenderer in relation to the selection criteria must be expressed in EUR

1. **Award criteria**

The financial offer of the companies that have fulfil and comply with all the documents and criteria related to section 14 will be issued.

The sole award criterion will be the price: the most economically advantageous tender is the technically compliant tender with the lowest price.

**TENDERING**

1. **Ethics clauses**

**The tenderers are subject to the ethics clauses, detailed in Section 2.5.6. of the practical guide.**

1. **Appeals**

Tenderers believing that they have been harmed by an error or irregularity during the award process may file a complaint. See further Section 2.12. of the practical guide.

1. **Early detection and exclusion system**

The tenderers and, if they are legal entities, persons who have powers of representation, decision-making or control over them, are informed that, should they be in one of the situations of early detection or exclusion, their personal details (name, given name if natural person, address, legal form and name and given name of the persons with powers of representation, decision-making or control, if legal person) may be registered in the early detection and exclusion system (EDES) and communicated to the persons and entities concerned in relation to the award or the execution of a procurement contract.