VOLUME 1

SECTION 4

# FORM 4.6.1.3

# PROFESSIONAL EXPERIENCE OF KEY STAFF

# CURRICULUM VITAE

(Maximum 3 pages + 3 pages of annexes)

Proposed position in the contract:

1. Surname:

2. Name:

3. Date and place of birth:

4. Nationality:

5. Civil status:

 Address (phone/fax/e-mail):

6. Education:

|  |  |
| --- | --- |
| **Institutions:** |  |
| **Date:****From (month/year)****To (month/year)** |  |
| **Degree or qualification:** |  |

7. Language skills

Indicate on a scale of A1 to C2 (from A1 (beginner) to C2 (proficient)) **[[1]](#footnote-1)**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Language** | **Level** | **Passive** | **Spoken** | **Written** |
|  | *Mother tongue* |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

8. Membership of professional bodies:

9. Other skills (e.g. computer literacy):

10. Current position:

11. Years of professional experience:

12. Key qualifications:

13. Specific experience in developing countries:

|  |  |  |
| --- | --- | --- |
| **Country** | **Date: from (month/year) to (month/year)** | **Name and brief description of the project** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

14. Professional experience:

|  |  |
| --- | --- |
| **Date: from (month/year) to (month/year)** |  |
| **Place** |  |
| **Company/organisation** |  |
| **Position** |  |
| **Job description** |  |

15. Others:

15a. Publications and seminars:

15b. References:

Signature ............................................

(*person(s) authorised to sign on behalf of the tenderer*)

Date...........................

1. Levels are based on the Common European Framework of Reference for Languages. See: <https://www.coe.int/en/web/common-european-framework-reference-languages/table-1-cefr-3.3-common-reference-levels-global-scale>. The linguistic competencies are to be demonstrated by certificate or by past relevant experience. [↑](#footnote-ref-1)